

The By-laws of the Beeline Cruisers Motor Club (BCMC)

Adopted 12/2/2025

ARTICLE I ORGANIZATIONAL NAME

This organization shall be known as the Beeline Cruisers Motor Club. Hereinafter referred to as the BCMC. This organization must adhere to the Articles of Incorporation as filed with the Arizona Corporation Commission.

ARTICLE II ORGANIZATION DEFINITION

Section 1. The Beeline Cruisers Motor Club (BCMC) is an educational and charitable organization for the purpose of:

- A. Promoting interest in and appreciation of the wide variety of vehicles produced throughout the world.
- B. Promoting interest in and education for the preservation, repair, and restoration of motor vehicles.
- C. Providing donations to charities in the Rim Country from the net proceeds of car shows hosted by the club

ARTICLE III MEMBERSHIP

Section 1. Both single memberships and dual memberships (same address couples) shall be made available. Each member will have the right to one vote and can become an elected and/or appointed chair.

Section 2. All members shall immediately notify the Membership Coordinator of name, physical address, email address, and phone numbers changes.

Section 3. All members will conduct themselves in a proper and orderly manner whenever involved in club sponsored activities. Conduct by a member that reflects adversely on the BCMC may subject the member to expulsion at the discretion of the Executive Board.

Section 4. Dues shall be \$25.00 per individual and \$35.00 per couple. Dues are payable on or before the date of the February general membership meeting. Dues shall become delinquent on March 31st of each year and delinquent members will be dropped from the current BCMC roster.

Section 5. Dues shall be 50% of the annual fee starting July 1st through September 30th for new members joining during that period. New member signups in October through December will be at 100% of the annual fee and will carry over through the following year.

Section 6. Membership dues can be changed by a simple majority (50% + 1) of the members at a general meeting.

Section 7. Each member present shall be entitled to one vote at the general membership meetings.

Section 8. A simple majority (50% + 1) of the membership at a duly convened meeting shall represent the consensus of the members. See exceptions; ARTICLE X, Section 3 and ARTICLE X, Section 6.

Section 9. General Membership meetings shall be held on the first Wednesday of each month at 6:30 PM, with the exception of December or as agreed upon by a vote of the membership.

Section 10. The membership may overrule the Executive Board with a two-thirds (2/3) majority vote at a general meeting.

ARTICLE IV EXECUTIVE BOARD.

Section 1. The Executive Board shall be made up of six elected officers consisting of the President, Vice President, Secretary, Treasurer, Membership Coordinator, and Car Show Chair, two elected Directors, and the past President who serves as the third Director. In the event the immediate past President is not available, a third Director shall be elected from the general membership to serve a one-year term.

Section 2. The Executive Board shall control and manage the property, affairs, and business of the BCMC and report their actions to the membership at a general meeting.

Section 3. The Executive Board shall identify and retain an independent accountant to perform a financial audit at the end of the fiscal year and prepare any required federal and state tax returns and any other paperwork required to maintain the club's 501 (c) (3) status. The Executive Board shall make the results of the audit available to members.

Section 4. During October, the President shall appoint a committee of two (2) members to audit the books of the Treasurer before they are presented to the incoming Treasurer at the January meeting.

Section 5. No member of the Executive Board shall receive compensation for any service rendered to the BCMC. Members of the Executive Board may be reimbursed for their authorized expenses incurred in performance of their duties.

Section 6. A quorum for the transaction of business at any meeting of the Executive Board shall consist of a simple majority of the Executive Board members.

Section 7. The Executive Board shall meet quarterly and at such times as deemed necessary by the President.

Section 8. Whenever possible, Board members are to be notified no less than 5 days prior to any meeting. Meetings may be by phone or other form of communication, i.e., email.

Section 9. The Executive Board may remove an officer, with cause, at any meeting, providing a majority of the Executive Board vote for removal.

Section 10. The President shall be without the right to vote on the Executive Board except in the event of a tie.

Section 11. Standing committees shall be established as deemed necessary by the President and approved by the Executive Board

Section 12. The Chairperson of each committee shall be approved by the Executive Board.

Section 13. Each Committee may adopt rules for its own governance not inconsistent with other rules adopted by the Executive Board.

Section 14. Upon request, each committee Chairperson shall provide reports of meetings and/or activities to the Executive Board.

ARTICLE V ELECTIONS, TERMS, AND DUTIES

Section 1. Election of Officers

A. The elected officers shall consist of the: President, Vice President, Secretary, Treasurer, Membership Coordinator, Car Show Chair, 1st Director, 2nd Director, and a 3rd Director when the immediate past President is not available.

B. Candidates for office shall be nominated in September by members submitting names for the open elected officers' positions. The President or an assigned member by the President, will contact each nominee and ask if they are willing to be placed on the ballot. At the October meeting additional nominations shall be taken from the floor.

C. Voting shall take place at the November general meeting by secret ballot. All ballots shall be counted and checked by three members other than nominees.

D. There shall be no voting by proxy or absentee ballot.

D. In the event of a vacancy in any office, except for the office of the President, a special election shall be at the next general meeting to elect a successor to fill the remainder of the

term. In the event of a vacancy of the Presidency, the Vice President shall assume the office and the duties of the President.

Section 2. Terms of Office

A. The term of the office for President, Vice President, Secretary, Treasurer, Membership Coordinator, and Car Show Chair shall be for one year. Officers shall serve from January 1st to Dec. 31st. No elected officer shall hold the same office for more than three (3) consecutive terms.

B. The term for the 1st Director and the 2nd Director shall be 2 years. The 1st Director shall be elected on even numbered years and the second Director shall be elected on odd numbered years. The election of the 3rd Director shall be for one year when required. (In the event that the immediate past President is not available) this shall be by a majority vote of the membership present.

C. No member may hold more than one Executive Board seat or office.

Section 3. Duties of the Officers

A. The President shall be principle executive officer of the BCMC and shall in general, supervise and control all of the business and affairs of the BCMC. The President shall preside at all meetings of the Executive Board and membership. The President shall act as the official spokesperson for the BCMC.

B. The Vice President shall, in the absence of the President, serve in that capacity. The Vice President shall also serve as the Parliamentarian and perform other duties as may be assigned by the President or Executive Board.

C. The Secretary shall keep the minutes of the meetings of the membership. The Secretary in general, shall perform all duties incident to the office and any other duties as may be assigned by the Executive Board.

D. The Treasurer shall:

1. Have charge and custody of and be responsible for all funds and securities of the BCMC.
2. Receive and give receipts for all moneys due and payable and deposit all such moneys in the name of BCMC in such banks or other depositories as shall be selected by the Treasurer with the approval of the Executive Board.
3. Be the custodian of the BCMC records and shall file any and all necessary documents with the local, state, and federal agencies.
4. Read each month to the membership the previous month's: beginning of the month balance, the income, the expenses and end of the month balance for each account.

- 5.
6. The Treasurer shall request and maintain a complete listing of Car Club and Car Show assets and oversee an annual audit of the assets. Club members involved with the use of these assets shall report any changes to the Treasurer.
7. The Treasurer in general, shall perform all duties incident to the office and such other duties as may be assigned by the Executive Board.

E. The past President shall serve as the 3rd Director and as an advisor to the Executive Board.

F. Car Show Director(s) duties shall be limited to planning, directing, coordinating, and executing the annual car show with the express authority to commit Car Show funds for show expenses. The Car Show Chair(s) may attend all Board meetings and shall have a single vote between them.

G. The Directors may be requested to perform duties as may be assigned by the President or Executive Board.

H. The Membership Coordinator shall manage the payment of membership dues for each year, the membership email list for sending emails to paid members, and phone numbers and other associated information for each member. The Membership Coordinator will produce and update a member directory with phone numbers to be provided to all paid members.

ARTICLE VI INCOME

Section 1. BCMC income, other than from the annual Car Show, that is generated by BCMC projects or actions as well as dues, must first be used to pay club expenses. Remaining income (net) may be used to support BCMC activities as approved by the membership.

Section 2. Annual Car Show income:

A. One hundred percent (100%) of the income generated by or for the annual Car Show must be held in a separate account to be used to pay expenses related to the show and to benefit local Rim Country Community 501 (c) (3) charities.

B. Once all remaining expenses paid or known, the corporate officers will review the financial status of the organization and determine the necessary funds from retained earnings needed to commence operations for the next annual car show, and the remainder will be disbursed to local charities selected by member vote.

C. All donations to Rim Country charities shall be distributed prior to the end of the fiscal year.

ARTICLE VII MONEY CONTROL

Section 1. Moneys received from all sources shall immediately be given to the Treasurer for deposit in the name of the BCMC in the appropriate accounts of the BCMC except for petty cash which shall not exceed \$200.00.

Section 2. Any expenditure in excess of \$500.00 requires two authorized signatories shall be limited to the offices of President or Vice President and Treasurer. Further required, no two authorized signatories shall reside in the same household.

Section 3. Any expenditures in excess of \$1,000.00 for club expenses must be approved by the Executive Board.

Section 4. Expenditures related to the car show must be approved by the Car Show Chairman and the President. When there is not agreement on an expenditure, the expenditure will be provided to the Executive Board for approval.

Section 5. The Treasurer shall present evidence of all money due, paid receipts, and vouchers to the Executive Board on a monthly basis.

Section 6. No person shall conduct business in the name of BCMC, unless authorized by these by-laws or the Executive Board.

ARTICLE VIII USE AND DISPOSAL OF PROPERTIES AND FUNDS

Section 1. BCMC properties and funds:

- A. All BCMC properties, funds, and reference material may be used to benefit club members for any approved club activities.
- B. As a 501(c)(3) organization, no part of the income or net earnings of the BCMC or its activities are for the benefit of, or are to be distributable to its members, including directors and officers, or to private individuals and interests.
- C. Board members and committee chairs are expected to exercise prudent judgment regarding expenses.
- D. Reimbursement requests should be made within 60 days of purchases. Reimbursement proof/receipts should not be commingled with non-BCMC expenses. Get separate receipts.

Section 2. Annual Charity Car Show Properties and Funds:

- A. All annual Car Show properties and funds are to be used for annual Car Show purposes only. None of this equipment or funds can be used in any way to benefit club members even for approved club activities.

B. Should the BCMC disband the annual Car Show for any reason, all properties must be converted to cash and after all liabilities are paid, all remaining funds must be distributed to local Rim Country community 501 (c) (3) charities.

ARTICLE IX RECORDS

Section 1. The fiscal year of the BCMC shall be May 1st to April 30th.

Section 2. The BCMC shall keep correct and complete books and records or accounts and shall also keep minutes of proceedings of the Executive Board and membership meetings.

Section 3. The BCMC shall file all corporation and tax forms that are required each year in a timely manner. The Form 990 and any other tax forms shall be provided to all Executive Board members at least 10 days prior to the submission of Form 990 or other tax forms to the IRS.

Section 4: All records for the BCMC shall be retained for a minimum of seven (7) years. The records shall be accessible by the Executive Board at any time.

ARTICLE X INSTRUCTION AMMENDMENT

Section 1. Amendments to these Articles shall be proposed at membership meetings or by the Executive Board. For amendments proposed by the Executive Board, the President shall act as the submitting member.

Section 2. Any member may present a proposed amendment in a manner to first define the need and purpose. Then to specify the Article(s) and Section after discussion, the proposal shall be tabled and voted on by the membership at the next membership meeting.

Section 3. The member submitting the proposed amendment shall be present to place the business "on the floor" via a "motion". A "second" is required. Debate by the member will be in order. A two-thirds (2/3) majority vote by the attending membership shall be required to carry a motion for an Article amendment.

Section 4. Exceptions to these Articles may be enacted on a temporary basis in the event of an emergency situation or when deemed necessary to best serve the interest of the membership.

Section 5. A motion to accept a temporary Article change shall specify the exact date for the period of exception.

Section 6. A unanimous vote cast by the attending membership at a membership meeting shall require to carry such a motion.

ARTICLE XI DISCRIMINATION

The BCMC will not practice or permit discrimination on the basis of sex, age, race, national origin, religion, or physical handicaps or disabilities.

ARTICLE XII LIABILITY

- A. No member shall have the power to obligate, personally or legally, any other member.
- B. All persons or corporations extending credit to, contracting with, or having any claims against this organization, shall look only to the funds and property of this organization for payment of any debt, damage, judgment, or decree, or any money that otherwise becomes due or payable to them from this organization, so that neither the members, nor the Executive Board, present or future, shall be personally liable.

ARTICLE XIII RESTRICTIONS

No substantial part of the activities of the BCMC shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the BCMC shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Articles the BCMC shall not carry on any other activities not permitted to be carried on:

- A. By a corporation exempt from Federal Income Tax under Section 501 (C) (3) of the Internal Revenue Code or the corresponding provisions of any future United States Internal Revenue Law.
- B. By a corporation, contributions to which are deductible in Section 501 (C) (3) of the Internal Revenue Code or the corresponding provisions of any future United States Internal Revenue Laws.